

AGENDA

KENT AND MEDWAY POLICE AND CRIME PANEL

Dear Panel Member

Notice is hereby given that a meeting of the **KENT AND MEDWAY POLICE AND CRIME PANEL** will be held in the **Darent Room, Sessions House, County Hall, Maidstone** on **Tuesday, 28th March, 2017, at 10.00 am** when the following business will be transacted

Members of the public who require further information are asked to contact Anna Taylor/Joel Cook on 03000 416478/416892

Tea/Coffee will be available 15 minutes before the start of the meeting in the meeting room

Membership

Councillor Paul Clokie	Ashford Borough Council
Councillor Pat Todd	Canterbury City Council
Councillor Chris Shippam	Dartford Borough Council
Councillor Keith Morris	Dover District Council
Councillor John Knight	Gravesham Borough Council
Mr Mike Hill (Chairman)	Kent County Council
Councillor Fay Gooch	Maidstone Borough Council
Councillor Michael Franklin	Medway Council
Councillor Peter Fleming	Sevenoaks District Council
Councillor Malcolm Dearden	Shepway District Council
Councillor Alan Horton	Swale Borough Council
Councillor Chris Wells	Thanet District Council
Councillor Brian Luker	Tonbridge and Malling Borough Council
Councillor Don Sloan	Tunbridge Wells Borough Council
Mr Roger Latchford	Co-opted member
Dr Mike Eddy	Co-opted member
Councillor Habib Tejan	Co-opted member
Councillor John Burden	Co-opted member
Elaine Bolton	Independent Member
Mr Gurvinder Sandher (Vice-Chairman)	Independent Member

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

- 1 Introduction/Webcast Announcement
- 2 Apologies and Substitutes
- 3 Declarations of Interests by Members in Items on the Agenda for this Meeting
- 4 Minutes of the Police and Crime Panel held on 2 February 2017 (Pages 3 - 8)

B - Commissioner's reports requested by the Panel/offered by the Commissioner

- B1 Police Cadet Scheme - progress report (Pages 9 - 12)
- B2 Mental Health - verbal update (focus on progress in engaging others)
- B3 Public engagement plans (Pages 13 - 16)

C - Questions to the Commissioner

D - Commissioner's Decisions

- D1 Commissioner's Decisions 013 & 014 (Pages 17 - 20)

E - Panel Matters

- E1 Future work programme (Pages 21 - 22)

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

John Lynch
Head of Democratic Services
03000 410466

Monday, 20 March 2017

KENT COUNTY COUNCIL

KENT AND MEDWAY POLICE AND CRIME PANEL

MINUTES of a meeting of the Kent and Medway Police and Crime Panel held in the Darent Room, Sessions House, County Hall, Maidstone on Thursday, 2 February 2017.

PRESENT: Mr P M Hill, OBE (Chairman), Mr Gurvinder Sandher (Vice-Chairman), Cllr P Clokie, OBE, Cllr M Dearden, Cllr M Franklin, Cllr F Gooch, Cllr R Hogarth (Substitute for Cllr P Fleming), Cllr J Knight, Cllr B Luker, Cllr K Morris, Cllr Sloan, Cllr P Todd, Mr R A Latchford, OBE, Cllr H Tejan, Dr M R Eddy, Mrs E Bolton and Mr T L Shonk

ALSO PRESENT: Mr M Scott (Kent Police and Crime Commissioner), Mr A Harper (PCC's Chief of Staff) and Mr Robert Phillips (PCC's Chief Finance Officer)

IN ATTENDANCE: Mr M Campbell (Policy Officer) and Mr J Cook (Scrutiny Research Officer)

UNRESTRICTED ITEMS**209. Minutes of the Police and Crime Panel held on 15 November 2016**
(Item 4)

1. In response to a question, the Commissioner explained that consideration of extending the Emergency Services Network for communications was still underway and that a further update could be provided later in 2017.
2. The Commissioner explained that an update from Compass House on hard to reach or isolated groups would be provided.

RESOLVED that the minutes of the meeting held on 15 November 2016 were an accurate record and that they be signed by the Chairman and that the Commissioner provide an update on victim service contact with hard to reach and isolated groups.

210. Meeting dates 2017/18
(Item 5)

RESOLVED that the dates of meetings for 2017 be noted.

211. Draft Safer in Kent Plan 2017-2021 & Precept Proposal paper
(Item B1)**Police and Crime Plan**

1. The Panel were provided with the Commissioner's draft Safer in Kent: The Community Safety and Justice Plan 2017-21 and budget, together with a report explaining the main themes of the draft Plan. The Panel noted that, although the draft Plan fulfilled the statutory requirement to publish a Police and Crime Plan, the Commissioner had chosen to call the document the Safer in Kent: The

Community Safety and Criminal Justice Plan. The Commissioner presented a report and Appendices which set out the draft Plan and the results of the Commissioner's consultation on the draft Plan, proposed a precept and confirmed that the draft Plan took account of the Strategic Policing Requirement and of the views of other stakeholders. The report and Appendices also set out the Commissioner's reasons for an increase in the precept of 3.3% and provided information about the medium term financial picture and use of reserves. The Commissioner's report included a commentary by the Commissioner's Chief Finance Officer.

2. The Panel noted that the Commissioner had consulted widely in preparing the draft Plan and budget. The Panel noted that the priorities in the draft Plan included most of the topics mentioned as priorities in consultation. The Panel pointed out to the Commissioner that mental health had not featured strongly in the priorities identified in consultation but noted the Commissioner's explanation that he considered this to be very important and that he wished to show leadership by including it in his priorities. The Panel noted those most of those consulted had been supportive of the proposal to increase the precept.
3. The Panel noted that the Commissioner wished to emphasise the extended role of Commissioners in criminal justice and the links to community safety and for those reasons had decided on a broader title for the Plan.
4. The Panel were pleased to note the extent of the Commissioner's consultation and were supportive of the more strategic approach he had taken to the content of the plan, with emphasis on his personal responsibilities.
5. The Panel sought clarification of the Commissioner's intentions in respect of funding for Community Safety Partnerships and CCTV and noted that the Commissioner hoped to maintain grants to Community Safety Partnerships in future years but was unable to guarantee this if his own funding was reduced. The Panel noted the Commissioner's view that other funding, for example through the Mental Health and Policing Fund he had set up, might be available for suitable projects by Community Safety Partnerships. The Panel noted the Commissioner's view that CCTV funding was not a police responsibility.
6. The Panel noted that the Police and Crime Act gave the Commissioner new responsibilities in a number of areas, including complaints against the police and noted that the Commissioner was considering the options and would bring a report to the Panel later in the year.
7. The Panel sought clarification of the references to getting "the right support from the right person" in mental health cases and noted the Commissioner's intention to engage further with social services, Clinical Commissioning Groups and the Kent and Medway Health Partnership to encourage them to become more actively involved.
8. The Panel noted that the draft Plan referred to the actions the Commissioner would take to support the plan. The Panel felt that it should be made clear that the Commissioner owned the plan and was not therefore just supporting its delivery. **The Panel recommended that the Commissioner revise the wording to clarify his ownership and responsibility for delivering the Plan.**

9. Panel members commented on key issues relating to local policing, including the need for visible policing to be continued and that more work could be done to address anti-social driving and speeding. Members also commented on the need to address modern day slavery and vulnerable children. The Commissioner noted the issues raised by Panel members and assured them that the Chief Constable would be required to address a range of such issues by producing details of how he would deliver the Commissioner's Police and Crime Plan.
10. The Panel were supportive of the draft Plan and noted that the Commissioner was willing to present progress reports at future meetings.

RESOLVED that the Panel support the Commissioner's Police and Crime Plan and that authority be delegated to Panel Officers to prepare and publish a report on the Plan in consultation with the Panel Chairman and Vice-Chairman.

Proposed precept

1. The Commissioner explained that he sought approval for an increase in the police precept of 3.3%, (equivalent to £5 per week for a Band D household) The Panel noted the Commissioner's comment that the police precept in Kent would still be amongst the lowest, which was why a larger increase than 2% had been permitted by Government without the need for a referendum. The Commissioner explained that Government decisions on grant were based on the assumption that the precept would be raised by the maximum permitted amount.
2. The Panel noted that the budget would provide for an establishment of 3260 officers (an increase of 80) and also for an increase in the PCSO establishment from 280 to 304 and that this would have a positive impact on visible policing. The Panel also noted that the Chief Constable intended to give additional powers to PCSO's.
3. The Panel expressed concern about the proposal to use £5.1m from reserves to smooth out the savings requirement for the Force but were assured by the Commissioner that any underspend would be used to replenish those reserves.
4. The Panel also sought and received an assurance that both the auditors and the Chief Finance Officer were content with the plan to reduce reserves from £65m to around £20m by 2021/22.

RESOLVED that the Panel unanimously support the proposed precept increase of 3.3% for 2017/18. The Panel also formally noted the excellent work of the Commissioner's staff in delivering the consultation work and Police and Crime Plan.

B2 - Questions to the Commissioner

1. *I understand that the Essex PCC wishes to take on the oversight of the Fire Service in Essex. You have said that you do not intend to take the same approach. How will this difference affect collaboration between Kent and Essex Police?*
(Mr Mike Hill)

The Commissioner explained that the difference approaches to PCC involvement in overseeing Fires Services in Kent and Essex would not damage or disrupt existing collaboration agreements. Work was already planned to improve and increase collaboration between the forces, including consideration of extending collaboration and joint working to more forces in the Eastern Region (joint Force car procurement being a good example already in place).

2. *We are very aware that Kent Police have to make on – going savings and that the largest financial commitment for the Police is employees. We also see that Kent Police continue to recruit and only recently 54 police officers attended their “Passing Out” ceremony. In Kent there are diverse communities and we need to ensure that the Kent Police workforce reflects this. I would like to know what the breakdown of the protected characteristics (Equality Act 2010) of the new recruits is and what steps the Commissioner is taking to ensure the Chief Constable has a diverse workforce to reflect the Kent communities. The media coverage of the “Passing out” parade I saw showed a picture of five white males – two new police constables, the Commissioner, the Chief Constable and the Chair of the Police and Crime Panel. I also would like to know what action the Commissioner is taking to ensure that there is awareness of the reasons for staff and officers leaving and appropriate action taken and that there is resilience in Kent Police – for instance ensuring knowledge/experience transfer and “organisational memory” from those leaving the force to those staying or joining.*
(Mrs Elaine Bolton)

The Commissioner explained that he and the Chief Constable both agreed that continued positive action was necessary to encourage more people from minority communities to apply to join the Police Service and that this would help Kent Police reflect the diverse community it serves. The Commissioner explained that in 2016/17 new joiners included 4.42% with a BME background and 3.98% stating a disability. The Commissioner also highlighted that many people from a range of communities have enquired about joining the Force at many recent recruitment events. The Commissioner explained that recruitment and developing and maintaining a representative workforce would be an important aspect of his discussions with the Chief Constable at their performance meetings. To support this work, a monthly HR report was provided to him and the Chief Constable. He advised the Panel that work was underway on retention of officers and succession planning to ensure expertise was not lost when officers retired or moved into different roles. **The Commissioner agreed to provide a more detailed breakdown of recruitment across the protected characteristics to the Panel Member.**

Regarding the issue of the photograph referenced in the question, the Commissioner explained that it had been taken as part of a local focus approach whereby MPs in Kent were invited to meet new officers due to be posted to their areas.

3. *Congratulations to the Commissioner on the launch of his Police Cadet Scheme. Do you have a breakdown of the diversity of the recruits to date not only in terms of ethnicity and gender but also with regards to how many are NEETS and they type of school the young people attend.*
(Mr Gurvinder Sandher)

The Commissioner explained that of the 132 Cadets so far, 11 were from BME backgrounds and 41% of cadets were female. He explained that no cadets were NEET (Not in Employment, Education or Training) but that they came from a range of education backgrounds, including 56 of the 130 that fell into vulnerable groups. Work was underway to identify NEET young people that would be suitable for the programme.

RESOLVED that the Panel thank the Commissioner for answering the questions.

212. Commissioner's Decisions 011-012 *(Item C1)*

RESOLVED that the Panel note the Commissioner's decisions.

213. Proposed National Association of Police and Crime Panels *(Item D1)*

1. Panel members discussed the benefits of establishing a national association of Police and Crime Panels, recognising that it may offer an opportunity for greater lobbying power and information sharing. However, members highlighted that existing links established via the regional Panel networks had proved useful and had the benefit of being more focused and productive, with concerns raised that a national association may lack direction and prevent consideration of more local factors. Cllr Sloan and Mr Sandher both commented on the positive work they had observed at the regional network events and were supportive of maintaining Kent's commitment to this joint working.

RESOLVED that the Panel should not support the establishment of a national association but would explore other options to support improved joint working with other Panels.

214. Panel Report *(Item D2)*

RESOLVED that the Panel approves its annual report for 2016.

215. Future work programme *(Item D3)*

RESOLVED that the Panel note the work programme.

216. Minutes of the Commissioner's Governance Board meeting held on 7 November 2016 *(Item E1)*

RESOLVED that the Panel note the minutes of the Governance Board meeting held on 7 November 2016.

From: Matthew Scott, Kent Police and Crime Commissioner
To: Kent and Medway Police and Crime Panel
Subject: Kent Volunteer Police Cadets
Date: 28 March 2017



BACKGROUND:

1. The Volunteer Police Cadets (VPC) provides an opportunity for young people to get involved in activities which support community policing and also learn about responsible citizenship.
2. While the VPC does not provide direct entry into the police, it does give an insight into policing and develops employability as well as life skills that enhance opportunities for further education, training and employment.
3. The [National VPC](#) is the National Police Chiefs Council (NPCC) supported overarching framework under which police forces across the UK operate VPC schemes, all of whom share common aims and principles.
4. By working together under a common brand it aims to raise the profile of the VPC and bring recognition to the Cadets and Leaders who volunteer their time supporting local communities. It also looks to increase the funding, resources and opportunities available.
5. The National VPC Team are led by Chief Constable Shaun Sawyer of Devon and Cornwall Police, and were brought together to develop the framework and encourage sharing of good practice.
6. The aims of the VPC are to:
 - promote a practical understanding of policing amongst young people;
 - encourage the spirit of adventure and good citizenship;
 - support local policing through volunteering and give young people a chance to be heard; and
 - inspire young people to participate positively in their communities.

KENT VOLUNTEER POLICE CADETS (KVPC):

7. The KVPC scheme is open to young people aged 13 to 17 years who live in Kent irrespective of background or financial circumstances, including those vulnerable to crime or social exclusion.
8. The intention is that at least 25% of those who join will come from vulnerable backgrounds. For the purpose of KVPC, a young person is considered 'vulnerable' if they are:
 - Vulnerable to crime
 - vulnerable to committing crime due to domestic or social influences, or peer pressure;
 - vulnerable to re-offending;
 - vulnerable to being a victim of crime;
 - vulnerable to the effects of fear of crime.
 - Vulnerable to exclusion:
 - vulnerable to social exclusion through disability, language barriers (including dyslexia), cultural barriers or isolation (young carers etc.);
 - vulnerable to financial exclusion;
 - vulnerable to educational exclusion.
 Vulnerable to emotional, physical, sexual or psychological abuse.
9. KVPC units meet on a weekly basis and are run largely from non-police venues, such as schools. Cadets are asked to contribute £10 a month subscription to help finance the scheme (all monies raised are spent on running the scheme and activities).
10. Before graduating and receiving a uniform each cadet carries out 15 weeks of training, with 3 weeks focussed on policing in Kent as well as activities to encourage communication skills and teamwork.

11. Each cadet is encouraged to provide at least three hours volunteering time per month, helping with local initiatives which may include:
 - stewarding events;
 - bike and property marking;
 - crime prevention stands at community and charitable events;
 - advising on youth issues and concerns.
12. At the age of 18, individuals may be encouraged to become volunteer Cadet Leaders. They will also be signposted to full time employment with Kent Police, modern apprenticeships, the Special Constabulary or other volunteering opportunities.
13. Current Cadet Leaders are members of the police family - police officers, Special Constables, police staff and existing volunteers. They receive a 50% time payback, for every 2 hours they volunteer they get 1 hour off in lieu (capped at 100 hours per year). Leaders are also eligible to apply for an additional 1 week cadet forces leave to participate in camps and other activities.

KVPC STRUCTURE:

14. Current units:
 - Tonbridge (Tonbridge School) - 28 cadets and 12 awaiting the next intake which launched 21 March 2017. The unit has 15 Leaders.
 - Canterbury (Chaucer School Site) - 44 cadets and 25 awaiting the next intake. 10 are likely to move to Dover when launched (see below). The unit has 13 Leaders.
 - Medway (Maths School, Rochester) - 51 cadets. The unit has 11 Leaders.
15. Of these cadets, 8.5% are from an ethnic minority background, albeit the first intake was not asked to self-define and the information is provided voluntarily, so the percentage is likely to be higher. In addition, 41% are female and 42% considered 'vulnerable', although this may increase as Leaders get to know the cadets better. Work continues with partners to identify, refer and recruit suitable individuals.
16. The cadets also come from a mix of educational establishments including Comprehensive, Public, Grammar, Academies, Free and residential special schools, as well as Further Education Colleges.
17. New units:
 - Maidstone (Kent Police College) - 50 cadets and was launched 2 March 2017. The unit has 6 Leaders.
 - Dover (Dover Christ Church Academy) - 35 cadets with 10 likely to transfer from Canterbury. Launched 21 March 2017. The unit has 7 leaders.
 - Gravesend (venue and launch date to be confirmed) - 30 cadets. The unit has 8 Leaders.
18. The plan is to launch three more district based units in September 2017 and a further three in January 2018. Once established KVPC will have approximately 600 cadets.

ACTIVITIES & QUALIFICATIONS:

19. KVPC now have sufficient kits to start running bike marking schemes; the first will be on 29 April at Bedgebury Pinetum, followed by the Tonbridge Triathlon on 1 May.
20. KVPC is a registered Duke of Edinburgh (D of E) provider with Kent County Council. Cadets are currently completing registration forms and 4 Leaders have attended the Introduction to D of E course. There will be Bronze Awards by the end of the year.
21. CVQO is a UK-based education charity offering a broad range of vocational qualifications, designed to recognise the work undertaken by young people and adult volunteers within youth organisations. KVPC has been audited by CVQO and approved as a provider. KVPC will use their BTEC Level 2 in Teamwork and Personal Development - Medway and Canterbury units are already running this. It is free of charge to KVPC, but cadets need to be aged 16 to complete. There is a level 1 BTEC for under 16's but the cost is £75 per cadet.

22. The Force's Staff Safety Training Unit is providing Basic Life Support (BLS) and Emergency First Aid (EFA) Training to the cadets. These are both College of Policing approved courses. The British Red Cross is also looking to provide First Aid at Work training – whilst expensive, a proportion of leaders should be qualified which will also benefit Kent Police.

FINANCE & GOVERNANCE:

23. The Commissioner and the Chief Constable have both supported the development of the KVPC scheme. This includes £72,000 over the two year period 2016/17 to 2017/18 from the Office of the Police and Crime Commissioner (OPCC) to help cover the costs of essential staff, including a project manager and administrative support, as well as a full time Youth Ambassador funded by Kent Police. The project manager role has been extended for a year to embed the existing units, provide continuity and to establish the new units over the coming 12 months.

24. Each KVPC unit is launched with a £2,000 'pump prime grant' from the National VPC Team and a £1,000 'start-up grant' from the OPCC. Unit costs reduce into year 2 which will free up finance for further activities and additional Leader training.

25. Typical Expenditure for a unit of 40 cadets – per annum:

Uniform - Cadets (£100 per cadet)	£4000
Uniform - Leaders	£500
Venue Hire	£600
Equipment (sports, unit 1st Aid Kit etc.)	£1000
National VPC Workbooks	£600
VPC Pocket Note Books	£200
Total	£6900

26. Additional costs at a county level include; tents, stoves, compasses, IT, Archery equipment, items for volunteering (bike marking kits), High Viz Jackets, radios for communication and staff training (First Aid at Work, Community Sports Leader, Basic Expedition Leader, D of Courses, Archery Leader). Grants and additional sources of income are being sought to cover this funding.

27. Cadets are also asked to contribute £10 a month subscription. In addition to providing 'start up grants', the Commissioner's 'Backing Young People' document (soon to be published) reinforces his commitment to ensuring no young person is excluded from the scheme on the basis of an inability to pay associated costs.

28. Oversight of the KVPC scheme is through the Volunteer Police Cadet Project Board which is chaired by the Chief Superintendent, Head of Strategic Partnerships and includes representation from the Force, Police Federation and OPCC. The Project Board reports into the Citizens in Policing Board which is chaired by the Assistant Chief Constable for Central Operations, and includes representation from the OPCC and wider Force.

This page is intentionally left blank

From: Matthew Scott, Kent Police and Crime Commissioner
To: Kent and Medway Police and Crime Panel
Subject: Actively engaging with residents in Kent and Medway
Date: 28 March 2017



INTRODUCTION:

1. The Office of the Kent Police and Crime Commissioner (OPCC) strives to achieve three key objectives through its communications and engagement activities:
 - Informing the public and partners about the statutory roles and responsibilities of Police and Crime Commissioners (PCCs) generally;
 - Informing the public and partners about the Kent PCC's own priorities, and how he has been fulfilling the six "I will" promises in the new Police and Crime Plan '[Safer in Kent: The Community Safety & Criminal Justice Plan](#)';
 - Enabling the public and partners to engage with the PCC in whatever way is most convenient to them, to ensure their concerns are listened to and acted upon.
2. Good public engagement also improves the quality of decisions PCCs take, since they are based on a broad knowledge of the issues that matter most to local communities.
3. By keeping sight of these objectives, the OPCC ensures all engagement is efficient, effective and represents value for money.
4. To meet these objectives, the PCC has developed a varied engagement programme which enables residents to have their say on how their streets and communities are policed. The programme has been designed to allow people to express their views in a way which is most convenient for them, including in urban, rural and coastal locations right across the county, and with opportunities outside of normal office hours.
5. Methods being used include the following:
 - A more accessible website;
 - 'Street stalls' in high-footfall locations;
 - 'Question Time' events (including at the county's schools);
 - Public consultations;
 - Traditional and social media channels;
 - Direct engagement with community organisations, partner agencies and other elected officials;
 - Proactive e-news alerts.

A MORE ACCESSIBLE WEBSITE:

6. At the start of March 2017 the OPCC completed a transition to [a new website](#) which has a number of significant benefits in terms of engagement and transparency. It meets national accessibility standards and is available to be viewed in a multitude of different languages; it is optimised for mobile devices; and allows users to request a meeting with the PCC or submit funding bids online. Information can be presented in a more flexible way, allowing the OPCC to better promote community safety campaigns, funding opportunities and public consultation exercises when required.

'STREET STALLS' IN HIGH-FOOTFALL LOCATIONS:

7. The PCC actively seeks out opportunities to engage face-to-face with residents by setting up pop-up 'street stalls' at high-footfall locations when possible. When canvassing people's views on the priorities for the new Safer in Kent Plan, for example, the PCC undertook a tour of shopping centres and supermarkets across Kent and Medway. These street stalls are particularly effective at enabling the PCC to talk about his work with members of the public who may not otherwise contact the OPCC to have their say.

'QUESTION TIME' EVENTS:

8. Community organisations and local councils are able to request a meeting with the PCC, where he can talk about his work and answer any relevant questions from residents. Some of these are 'closed' meetings –

such as a recent talk with pupils at Oakwood Park Grammar School in Maidstone – while others are advertised in advance to the public - visits to the Swale Seniors' Forum in Sittingbourne and to the Kent branch of the Federation of Small Businesses in Tonbridge, for example.

9. A list of where and when these Question Time events have taken place is posted on the OPCC website and is regularly updated.

PUBLIC CONSULTATIONS:

10. The PCC's regular engagements ensure the concerns of the public and partners are listened to and acted upon, but occasionally the PCC desires their views on a specific topic or idea. At these times the PCC will embark on a multi-channel consultation exercise designed to reach as many people as possible. For example, in autumn 2016 the PCC used various communications methods to seek the views of the public and partners on the priorities in the Safer in Kent Plan. This consultation exercise received almost 1,700 responses from a representative sample of Kent and Medway's diverse communities and received praise from the Kent and Medway Police and Crime Panel.

11. The PCC has also sought people's views on restorative justice and on his council tax precept proposal.

TRADITIONAL AND SOCIAL MEDIA CHANNELS:

12. The OPCC issues regular press releases to local and national media contacts to showcase the PCC's work and to demonstrate how he has been fulfilling the six "I will" promises he makes in the new Safer in Kent Plan. Where appropriate, the OPCC supplements these announcements by making the PCC available for interviews with local and national TV, radio, online and print journalists.

13. Social media offers the OPCC a further opportunity to engage with residents and partners directly, so good use is made of popular digital channels. The corporate [@PCCKent Twitter account](#) boasts more followers (10,500) than any other PCC account in England and Wales. In addition, the PCC makes personal use of Twitter, YouTube, Facebook and Instagram to keep residents and partners up-to-date with his work.

DIRECT ENGAGEMENT WITH COMMUNITY ORGANISATIONS, PARTNER AGENCIES AND OTHER ELECTED OFFICIALS:

14. The PCC meets with various community organisations and partner agencies on a regular basis, both in his office and out in the community. These meetings help the PCC to understand different groups' priorities, and those groups in turn can learn how to work more effectively to make people safer, reduce re-offending and/or support all victims of crime.

15. The PCC also meets with other elected officials, including local councillors and MPs, to better understand the local priorities of people living across the various constituencies in Kent and Medway.

PROACTIVE E-NEWS ALERTS:

16. More than 5,000 people have subscribed to receive regular free news alerts from the OPCC by email. Efforts are made to encourage people to sign-up via social media and at events such as the Kent Police Open Days. These e-news alerts are useful in alerting people to significant announcements and provide the OPCC with another means to communicate with people across Kent and Medway in a way which is efficient and convenient.

17. Any personal data provided to the OPCC is used in accordance with the Data Protection Act principles. Those who have subscribed can request to have their names removed from the mailing list should they no longer wish to receive e-news alerts from the OPCC.

ENGAGING WITH HARDER-TO-REACH AUDIENCES:

18. The PCC is keen to be accessible to as many of Kent and Medway's diverse communities as possible and this requires actively seeking out opportunities to engage with harder-to-reach audiences. Previously, he has met with the Kent Equality Cohesion Council, the Show Racism the Red Card group, the Kent Minority Ethnic Police Association and discussed hate crime with representatives from the Muslim, Sikh, Baha'i and Eastern European communities at a conference hosted by Medway Youth Parliament. Next month, the PCC is due to take part in a Question Time event with young people at the Guru Nanak Darbar Gurdwara in Gravesend.

19. Recognising the importance of engaging with young people, the PCC visits schools and colleges to speak face-to-face about his work and his priorities. He has also drawn up a 'Backing Young People' document which sets out in more detail how he will support the under-24s, who make up around 29% of the population in Kent and Medway.

OPPORTUNITIES FOR THE FUTURE:

20. Following on from the success of a public Question Time meeting held recently in Gravesham, the OPCC is looking for other venues to host similar events elsewhere in the county. Meetings will be scheduled in urban, rural and coastal locations to maximise the opportunities for all of Kent and Medway's diverse communities to engage face-to-face with the PCC and to ensure their concerns are listened to and acted upon.

21. The PCC's Governance Board is being replaced by a public Performance and Delivery Board meeting where he will hold the Chief Constable to account. An additional annual meeting will be held in the evening to encourage more members of the public to observe him holding the Chief Constable to account for the delivery of Kent Police's priorities.

22. Work has begun on a new community safety campaign, led by the OPCC in which the emergency services, community safety partnerships, voluntary sector organisations and community groups will be encouraged to work together to share community safety messages on social media.

23. The PCC will continue to invest in and promote community initiatives which help Kent Police engage positively with the communities it serves, such as the Volunteer Police Cadets and the new Kent Police Museum in Faversham.

24. The OPCC and Kent Police intend to be a joint exhibitor at the three-day Kent County Show in July 2017, after an absence of several years, with the potential to engage with 80,000 show visitors. The OPCC will also again be present at the annual Kent Police Open Days which attract more than 10,000 visitors. These two events present an opportunity for the PCC to further consult with residents over some of the ideas first tested during the Safer in Kent consultation last year.

This page is intentionally left blank



Record of Decision

ORIGINATOR: Chief of Staff

REFERENCE: OPCC.D.013.17

TITLE: Mobile First - Integrated Software Procurement

OPEN **CONFIDENTIAL**

Reason if Confidential:

EXECUTIVE SUMMARY

The Mobile First programme was established in 2014 with a view to modernising front line policing and delivering a mobility solution that would deliver savings, service improvements and efficiencies. Following a successful pilot, the Kent and Essex Police and Crime Commissioners both supported the incremental delivery of the programme with the roll-out of devices and stand-alone applications in a first phase followed by a decision on integration investment later.

Since then 2,200 Samsung Galaxy Note devices have been issued to officers in Kent. They have been well received by officers but the current offering includes a number of separate applications for each type of transaction. It effectively offers a self-service, digital solution for many current tasks but each feature is available independently and functional restrictions limit the benefits.

There is now a strong case for investment in an integrated solution with a significant uplift in predicted benefits. The solution provided by the recommended supplier offers a comprehensive integrated product with single search and data entry across a range of policing systems and an expansive use of electronic forms with fully digitised processes. Delivery is envisaged over two core phases and options include automated dispatch, situational awareness and electronic multi-media notebooks.

The cost to Kent is a one-off deployment and integration charge of £75k, and revenue costs of approximately £460k per annum to 2020/21.

RECOMMENDATION

The Commissioner is recommended to approve the purchase of the integrated solution to achieve further benefits from the deployment of mobile devices and deliver value for money.

DECISION

To purchase an integrated software solution at a cost of approximately £535k in 2017/18 and thereafter £460k per annum to 2020/21.

Chief Finance Officer:

Comments: This is a development of an initial investment into mobile technology and working. In order to maximise the efficiency and effectiveness of the technology this further investment is required. Approved.

Signature:  **Date:** 6/5/17

Chief of Staff:

Comments: This solution further develops the mobility and efficiency of officers on the front line to better exploit previous investment in mobile technology. I fully support the purchase.

Signature:  **Date:** 6/3/2017

POLICE AND CRIME COMMISSIONER FOR KENT

Comments: Will help us equip officers with the tools they need, improve effectiveness & efficiency, and enable more visible policing.

Signature:  **Date:** 6/3/2017

BACKGROUND DOCUMENTS:

PCC Decision Note: Mobile First – Integrated Software

IMPACT ASSESSMENT:

Police and Crime Plan
(please indicate which objectives decision/recommendation supports)

Supports delivery of the Commissioner's Six Point Plan through investment in new technology and ensuring value for money in the use of public funds.

Has an Equality Impact Assessment been completed?

Yes No *(If yes, please include within background documents)*

Will the decision have a differential/adverse impact on any particular diversity strand?
(e.g. age, disability, gender reassignment, race, religion/belief, sex, sexual orientation, marriage/civil partnership, pregnancy/maternity)

Yes No
The decision is administrative in nature. Therefore, it does not have a differential/adverse impact on any particular strand of diversity.

Record of Decision

ORIGINATOR: Communications Manager

REFERENCE: OPCC.D.014.17

TITLE: Launch of new Office of the Kent Police & Crime Commissioner website

OPEN **CONFIDENTIAL**

Reason if Confidential:

EXECUTIVE SUMMARY

Following the launch of the new Kent Police website in 2016, under the same contract the Office of the Police & Crime Commissioner (OPCC) was afforded the opportunity to develop and re-launch its own website.

By doing so, there was considered to be a number of benefits in terms of engagement and transparency, including:

- meeting national accessibility standards;
- making webpages available in a multitude of different languages;
- optimisation for mobile devices;
- streamlining office processes by allowing members of the public to request a meeting with the Commissioner online, or partners to submit funding bids online.

The layout would also be more flexible, allowing better promotion of awareness campaigns and public consultations (when required).

There would be no cost to the OPCC for creating the website, as it formed part of the contract tendered for the new Kent Police website.

Whereas the OPCC website was hosted by a third party with associated tech-support costs, the new website would also benefit from 24/7 support from the same company which provides the Kent Police website.

RECOMMENDATION

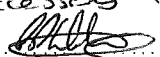
Under the same contract as Kent Police, the Commissioner is recommended to launch the new website on 1 March 2017.

DECISION

To launch the new website on 1 March 2017.

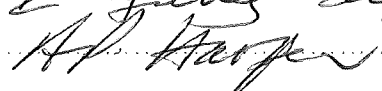
Chief Finance Officer:

Comments: This is a sensible solution to ensure that the OPEC website is accessible and meets the demands of the public. As it forms part of the Kent Police contract it avoids the OPEC spending unnecessary funds to develop a separate solution. Approved.

Signature:  **Date:** 17/13/17


Chief of Staff:

Comments: This makes the office fully accessible to the public in a modern up to date site. There is minimal cost due to being part of the Kent Police contract. I fully support.

Signature:  **Date:** 17/3/2017

POLICE AND CRIME COMMISSIONER FOR KENT

Comments: Saves money, improves governance & accessibility.

Signature:  **Date:** 17/3/2017

BACKGROUND DOCUMENTS:

None.

IMPACT ASSESSMENT:

Police and Crime Plan
(please indicate which objectives decision/recommendation supports)

Supports delivery of the Commissioner's Six Point Plan by ensuring the highest possible standards of transparency and openness, and enabling greater levels of public engagement.

Has an Equality Impact Assessment been completed?

Yes No *(If yes, please include within background documents)*

Will the decision have a differential/adverse impact on any particular diversity strand?
(e.g. age, disability, gender reassignment, race, religion/belief, sex, sexual orientation, marriage/civil partnership, pregnancy/maternity)

Yes No
There will be no differential/adverse impact on any particular strand of diversity. In fact, the new website improves accessibility for a number of diverse groups through compliance with the Web Content Accessibility Guidelines (WCAG) 2.0 and making information available in a number of different languages.

Police and Crime Panel Forward work programme

20th July 2017

Election of Chairman and Vice-Chairman	Annual requirement	N/A
HMIC report on vulnerable persons - follow-up report	Requested by Panel	PCC
Complaints against the PCC and policy review	Requested by Panel	Panel officers
Possible additional powers for PCSO's - further report	Requested by Panel	PCC
PCC's Annual report 2016/17	Statutory requirement	PCC
Update on PCC's expenditure to support the police and Crime Plan	Proposed by PCC	PCC

28th September 2017

Subject	Reason for report	Author
PCC's Accounts 2016/17	Statutory requirement	PCC
Police and Crime Act - new responsibilities for PCC's (including complaints)	Requested by Panel (Feb 2017)	PCC
Making offenders pay - progress	Requested by Chairman	PCC

15th November 2017

Subject	Reason for report	Author
Update on PCC's	Proposed by PCC	PCC

expenditure to support the police and Crime Plan		
“Opportunities for the Future” - progress report	Requested by Chairman	PCC

8th February 2018

Progress in delivering the Safer in Kent plan	Requested by Panel (Feb 2017)	PCC
Refreshed Safer in Kent plan 2017/20	Statutory requirement	PCC
Budget and precept proposal 2018/19	Statutory requirement	PCC
Panel Annual report	Requested by Chairman	Panel officers

25th April 2018

Mental Health update	Proposed by PCC	PCC
----------------------	-----------------	-----

Standard item at each meeting

Questions to the Commissioner

Items to note at each meeting

Commissioner’s decisions

Performance and Delivery Board minutes